

AGENDA

Meeting: Marlborough Area Board
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 4 September 2018
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennett, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr James Sheppard, Aldbourne and Ramsbury (Chairman)
Cllr Stewart Dobson, Marlborough East (Vice-Chairman)
Cllr Jane Davies, West Selkley
Cllr Nick Fogg MBE, Marlborough West

Recording and Broadcasting Information

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Chairman's Welcome and Introductions	7.00pm
2	Apologies for Absence	
3	Minutes (<i>Pages 1 - 10</i>) To approve and sign as a correct record the minutes of the meetings held on 24 July 2018.	
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	Chairman's Announcements (<i>Pages 11 - 12</i>) <ul style="list-style-type: none"> • Local Government Boundary Commission for England - Consultation • Annual Electoral Canvass • Marlborough Common parkrun 	7.05pm
6	Partner Updates (<i>Pages 13 - 22</i>) To note the attached Partner updates and receive any further information partners wish to share: <ul style="list-style-type: none"> • Wiltshire Police • Police and Crime Commissioner • Wiltshire Fire and Rescue • Healthwatch Wiltshire • Wiltshire Clinical Commissioning Group (CCG) • MADT (Marlborough Area Development Trust) • Transition Marlborough • Town / Parish Councils • Marlborough Neighbourhood Plan 	7.10pm
7	Local Youth Network Update and Applications for Youth Funding To receive any update on the Local Youth Network (LYN).	7.25pm
8	World War Commemorations To receive updates on the First World War commemorative tree planting project and other First World War and Second World War commemorations.	7.45pm
9	Update from Community Engagement Manager Andrew Jack, Community Engagement Manager (CEM) to provide an update.	7.55pm

10	Health and Wellbeing Group (<i>Pages 23 - 32</i>)	8.05pm
	To receive any update.	
	To consider the following application for Health and Wellbeing Funding:	
	<ul style="list-style-type: none"> Alzheimer's Support, £3,350.18 towards the Mildenhall Memory Group project. 	
11	Community Area Grant Scheme (<i>Pages 33 - 36</i>)	8.15pm
	To consider funding the following project from the capital budget:	
	<ul style="list-style-type: none"> Wiltshire Walking Project, £1000, towards the costs of the local element of the project. 	
12	Any Other Questions	8.25pm
	The Chairman will invite any questions from the floor.	
13	Urgent items	8.35pm
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
14	Evaluation and Close	8.35pm
	The next meeting of the Marlborough Area Board will be held on Tuesday 6 November 2018 at 7pm at The Assembly Room, Marlborough Town Hall.	

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 24 July 2018
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Tara Shannon Democratic Services Officer, Tel: 01225 718352 or (e-mail) tara.shannon@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr James Sheppard (Chairman), Cllr Stewart Dobson (Vice-Chairman),
Cllr Jane Davies and Cllr Nick Fogg MBE

Wiltshire Council Officers

Andrew Jack – Community Engagement Manager
Helen Bradley – Local Youth Facilitator
Martin Litherland – Head of Waste Services
Tara Shannon – Democratic Services Officer

Town and Parish Councils

Marlborough Town Council
Aldbourn Parish Council
Berwick Bassett & Winterbourne Monkton Parish Council
Fyfield & West Overton Parish Council
Ramsbury & Axford Parish Council

Partners

Wiltshire Police

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
38	<p><u>Election of a Chairman for 2018/2019</u></p> <p>The Democratic Services Officer opened the meeting and called for nominations for Chairman for 2018/19.</p> <p>Cllr Stewart Dobson, seconded by Cllr Nick Fogg MBE, moved that Cllr James Sheppard be elected as Chairman.</p> <p>There being no other nominations, it was:</p> <p><u>Resolved:</u></p> <p>To elect Cllr James Sheppard as the Chairman for 2018-19.</p> <p>Cllr Sheppard then took the Chair.</p>
39	<p><u>Election of a Vice Chairman for 2018/2019</u></p> <p>Nominations were sought for the position of Vice Chairman for 2018-2019.</p> <p>Cllr Nick Fogg, seconded by Cllr Jane Davies moved that Cllr Stewart Dobson be elected as Vice Chairman.</p> <p>There being no other nominations, it was:</p> <p><u>Resolved:</u></p> <p>To elect Cllr Stewart Dobson as Vice Chairman for 2018-19.</p>
40	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p>
41	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • PCC Angus Macpherson • DWFRS Station Manager James Plumley
42	<p><u>Minutes</u></p> <p><u>Resolved:</u></p>

	To confirm the minutes of the meeting held on 15 May 2018.
43	<p><u>Declarations of Interest</u></p> <p>Cllr Stewart Dobson declared a non-pecuniary interest in agenda item 8, the New Road Day Centre grant application, as his wife was involved with the New Day Centre and therefore he would not vote on the item.</p>
44	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Special Schools Consultation The Chair noted the agenda report on the Special Schools Consultation and highlighted the following: A consultation on the provision of SEND (Special Educational Needs and Disabilities) School Places was underway, ending on 31 July 2018. All SEND places were currently full and 220 new places would be needed by 2026. The public could participate in the consultation online at: http://wiltshire.objective.co.uk/portal/education/special_school_provision_in_wiltshire Cllr Jane Davies, as Portfolio Holder for SEND and Safeguarding, commented that this was a large project requiring significant investment. Local meetings had been held which were being followed up by the consultation. Marlborough Town Council had queries regarding this, therefore Cllr Davies agreed to attend the Marlborough Town Council meeting to answer these. • UK Youth Parliament Elections and Activity The Chair noted the agenda report on the UK Youth Parliament Elections and Activity and highlighted the opportunities this gave for 11-18 year olds to use their elected voice to bring about social change through meaningful representation and campaigning. Two priority campaigns had been chosen for 2018; <ul style="list-style-type: none"> ○ Votes at 16 in all public elections and ○ A curriculum for life.
45	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>The Chair thanked Helen Bradley, Local Youth Facilitator (LYF) for all her hard work, as she was leaving the post to take up a position for another Council.</p> <p>The LYF gave an update and asked the board to consider the LYN recommendations for the applications for youth grant funding detailed in the agenda. It was;</p> <p><u>Resolved:</u></p> <p>To grant the 1st Marlborough Guides, £350.20 for new handbook resources.</p>

	<p>To grant the Marlborough youth and community project, £3773.00 for monthly activities, resources and outreach kit.</p> <p>To grant the New Road Day Centre, £1639.94 for active resources.</p>
46	<p><u>Waste Services Presentation</u></p> <p>Martin Litherland, Head of Waste Services gave a presentation on changes to Waste Services. From 30 July 2018 waste services would introduce interim arrangements to include more recycling; you would then be able to recycle plastic pots, tubs and trays, drinks and food cartons in your blue lidded bin along with the usual plastic and cardboard. These changes would help Wiltshire Council to meet their target of recycling 50% of waste by 2020 and would also help to save energy, reduce costs and reduce landfill. It was anticipated that co-mingling of different materials within recycling bins would be introduced in around May/June 2019. Hills Waste was the new provider of the service.</p> <p>In response to questions it was stated that the Council did not refer to the numbers printed on plastics when asking people to recycle as many people were not familiar with these and there could be confusion. People who did lots of recycling could request another recycling bin which the Council would provide. The meeting was asked to wash and squash their recycling and to remove tops from bottles, as when left on the bottles the sorting machines could become confused by the different types of plastics. The Council was unable to try to get large manufacturers such as supermarkets to reduce plastic usage and therefore waste, as local authorities had limited influence over these companies. Consumers had more influence with their purchasing power so the meeting was encouraged to buy greener products with less plastic packaging. The Council was reasonably confident that products which were recycled did not end up in landfill as had been seen in many news reports of late. The Council were signatories to a voluntary charter regarding recycling and published recycling figures. None of the plastic waste collected went to landfill, it was all recycled in the UK. What happens to the products produced as a result of this recycling was harder to track as at this point in the chain it may go offshore. The meeting was encouraged to contact Martin directly if they had further questions regarding this issue. If incorrect items were recycled they would be rejected at the sorting centre. Currently there was a mix of hand sorting and automated sorting. Recycling was passed through the sorting process several times to ensure it was correctly separated. Jobs had been created and Hills were running an extra shift. In time there would be a brand new sorting facility. It was requested that any problems encountered with disability access at recycling centres be reported.</p> <p>The Chairman thanked Martin for his presentation.</p>
47	<p><u>Wiltshire Wildlife Trust - Waste Reduction and Recycling</u></p> <p>The Board received a presentation by Jessica Thimbleby from the Wiltshire</p>

	<p>Wildlife Trust on waste reduction, recycling and education projects. Wiltshire Council funds the Waste Education Team at Wiltshire Wildlife Trust to work with Area Boards to educate and encourage school children and communities throughout Wiltshire to reduce, reuse and recycle more of their household rubbish. Currently the project was working in Calne, Royal Wootton Bassett & Cricklade, Westbury and was interested in starting a similar scheme in Marlborough.</p> <p>Their education and wellbeing officers work with pre-schools, nurseries, children’s centres, parent and toddler groups, youth groups and schools to promote their message. They also run a real nappy network of volunteers who can demonstrate terry towelling nappies and lend trial nappy kits. There were currently 20 volunteers working across Wiltshire. They have a Facebook page if anyone would like to get in contact about volunteering or getting a trial kit.</p> <p>Examples of schemes included art projects, a reward scheme for recycling, waste workshops and a forest school. A toolkit could be provided enabling community groups to undertake their own projects.</p> <p>A key aim was to reduce waste going to landfill in order to be more environmentally friendly and save money. Other aims included reducing the use of single use plastics and encouraging people to use refillable bottles. There is an app available that can be downloaded to your mobile device that makes users aware of where they can refill their bottle for free. Surfers Against Sewage provide a community toolkit for towns to go plastic free.</p> <p>The meeting was encourage to look at the WWT website for more details or to contact jessicat@wiltshirewildlife.org for more information. The Chair thanked Jessica for her presentation and commented that he was pleased young people are being educated in this way.</p>
48	<p><u>River Clean Up</u></p> <p>Tamzyn Long gave a presentation to the board regarding river and beach clean ups. In order to reduce plastics in the ocean and damage to the environment and animals Tamzyn began litter picking on beaches and rivers. Friends and family were encouraged to join her. Tamzyn now goes into schools to give presentations on plastic waste, how long it can take to decompose and the damage it can cause to ecosystems. Part of this includes giving art classes using rubbish collected to make art. The youngsters are encouraged to organise their own litter picking events.</p> <p>The Chair thanked Tamzyn for her presentation. Community Engagement Manager Andrew Jack offered to publicise her Facebook page to help encourage others to go litter picking.</p>

49	<p><u>Appointments to Outside Bodies and working Groups</u></p> <p>The Board considered the Outside Bodies and Working Groups report attached to the agenda.</p> <p>It was proposed that the Area Board reconstituted the working groups of the Area Board and appointed working group representatives and members to outside bodies as detailed in the report.</p> <p>Cllr Nick Fogg MBE was appointed Chair of the CATG.</p> <p>Cllr Jane Davies was appointed Area Board representative to the Marlborough Health and Wellbeing Group.</p> <p>Cllr Jane Davies encouraged the meeting to contact her regarding Health and Wellbeing issues as the Marlborough Area Board would like to make the HWBG more proactive.</p> <p><u>Resolved:</u></p> <p>The Marlborough Area Board agreed to:</p> <p>a) Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b) Reconstitute and appoint to the Working Group(s) as set out in Appendix B, with the amendments above; c) Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</p>
50	<p><u>Partner Updates</u></p> <p>Attention was drawn to the written reports from partners attached to the agenda. In addition to the written updates, the following verbal updates were given by partners present.</p> <ul style="list-style-type: none"> • Malcolm Price of the Aldbourn Recreation Sports Group thanked the Area Board for the grant funding they had received. The group had ordered 2 pole gates to stop vehicle access to the sports ground. • Wiltshire Police – Inspector Chris Martin gave a verbal update. Crime figures over the last two years were relatively stable. Vehicle crime had gone down however burglaries had gone up so tackling this would become a priority. A new Deputy Inspector – Sergeant Peter Foster would be starting in a few weeks. • PCC – The PCC Angus Macpherson was unable to attend, however a written update from the PCC was provided at the meeting. This detailed a report given to Marlborough Town Council on 23 July 2018. The PCC

	<p>report mentioned its horror at the major incident in Salisbury and Amesbury and detailed some of the pressures Wiltshire Police had been placed under as a result. Thanks were given to all the Police forces that had been supporting Wiltshire and to the Army who had been providing accommodation for police officers from out of the area. The PCC had spoken to Policing Minister Nick Hurd to ensure that the increased pressure on Wiltshire officers was addressed as quickly as possible with the result that private security guards had been employed to help maintain some of the cordons freeing up officers to undertake their usual roles.</p> <p>The report also detailed the move of the police force in Marlborough. As part of an estates strategy all buildings owned by the police in Wiltshire and Swindon had been reviewed. The current Marlborough station no longer met the operational needs of the Force and was too big for the policing requirements of the town. The vast bulk of the site was used for specialist services which they were looking to move to their Gablecross police station on the outskirts of Swindon. Under the new community policing model, officers and staff no longer needed to return to a police station to do paperwork and could effectively work anywhere using mobile technology. The PCC stated they were looking to gain planning approval to use The Corner House as a touchdown point for Marlborough. This would provide 24 hour access to welfare facilities, for example; toilet and kitchen, plus rest area. The Corner House would, in addition, accommodate an interview room, part-time front counter service and have access to the building's WiFi service. If this went ahead, the proposed move would save Wiltshire Police the equivalent cost of three police officers.</p> <ul style="list-style-type: none"> • Marlborough Town Council provided an update on the Marlborough Area Neighbourhood Plan (MANP). It was stated that Consultants had been employed to help develop the Neighbourhood Plan policies and document, which would be understandable by the general public but would also include detailed technical planning documents. It was hoped that this would be ready for public consultation early in 2019. The aim of the plan was to address community needs, conservation and land availability. As part of the land availability issue, brownfield sites were being looked at. A Wiltshire Council Housing Officer was to attend a future meeting of the MANP in order to discuss the possibility of a Community Land Trust being established which would be another way of managing land and development for the benefit of communities.
51	<p><u>HomeRun App</u></p> <p>The Board received an update from Andrew Jack, Community Engagement Manager on the HomeRun App.</p> <p>The HomeRun App encourages active travel to school, aiming to reduce the</p>

	<p>number of cars on the road, cut congestion and improve air quality. Once a school had signed up to the App, parents could download it to their phones, allowing direct communication regarding the way children travel to school, lift sharing and active buses. The App was piloted by 7 schools in Wiltshire including Marlborough St Marys. The school could analyse parents journeys to school, for example, seeing clusters of parents living close together who all drive to school. The school could then message them encouraging car sharing or walking buses.</p> <p>The pilot was now over and the statistics had been good. Almost half of parents signed up to the App and there were slightly over 10% less car journeys as a result of the App. Journey times increased as more children were walking and the distance being walked had increased.</p> <p>Due to the pilot schemes success Wiltshire Council had agreed to fund an open licence for all schools in Wiltshire and HomeRun are developing the app based on the experience of the pilot.</p>
52	<p><u>Update from Community Engagement Manager</u></p> <p>Andrew Jack, Community Engagement Manager gave an update.</p> <ul style="list-style-type: none"> • The Big Pledge took place between 14 May and 8 July and nearly 10,000 people took part. A total of 9.5 million minutes of activity were logged. The Marlborough Area came 15th however went the furthest towards the target at 154%. • The Marlborough Common parkrun grant application which the Board received in May 2018 had met the conditions applied by the Board and the funding was awarded. A 5km route on the common had been developed with Marlborough Town Council's groundsmen. Core volunteers had been recruited and the first event was due in Autumn 2018. • A nationwide sugar smart campaign had started, to get people thinking about the amount of sugar they eat. More details were available at www.sugarsmartuk.org/. • The Dementia Action Alliance was going from strength to strength, with more members attending including many of the towns care homes and service providers. They were working towards holding an event on Older Peoples Day on 1 October 2018. • Tesco's Bags of Help Scheme was promoted. Up to £4,000 of grant funding could be available to community groups. Contact their new community champion, Chris on marlborough@communityattesco.co.uk for more information. • Tesco's also had surplus food available through their Fair Share scheme. • The Our Community Matters Blogsite had been updated making it easier to navigate and use. The site could be used to publicise your own event or look for ideas from other people. The meeting was encouraged to sign up to the site to receive the newsletter.

Community Area Grant Scheme

Applications to the Community Area Grants Scheme, as detailed in the agenda, were considered.

A representative from St. Michael's School, Aldbourne, spoke in support of their application. The proposed track would be multi-use, on an artificial grass surface and available for community use as well as being used by the school. Almost all the funding was in place and if successful this grant would complete the funding. In response to questions from the board it was stated that Aldbourne Parish Council had not provided funds as the school was unaware this was an option. The surface to be used was designed for school use, was low maintenance and the school had budgeted for cleaning for 10 years. If the Board was unable to provide all the funds requested the school would continue with their fundraising activities.

A representative of the Wagtails After School Club in Bayden spoke in support of their application for PlayPod equipment. The Board raised concerns that a significant proportion of the funding was training.

A representative of Friends of the Railway Path spoke in support of their application. In order to promote the path a map had been designed showing the route and giving history and details. An example was provided to the Board. The maps would be sold by local retailers for £1.99, the retailer getting to keep 35% with the remainder going to the group.

The Headmistress of Preshute School spoke in support of their application for Jigsaw PSHE learning materials. Jigsaw was a learning tool, highly recommended to improve emotional and social wellbeing.

Resolved:

To grant St. Michael's School, Aldbourne, £2,500.00 of the £5,000.00 requested towards a new running track.

Reason:

Mindful that there were limited funds available and only being a few months into the financial year, the board decided to award half the funds requested.

To grant Wagtails After School Club Bayden, £500 of the £4460.00 requested for PlayPod Equipment.

Reason:

The Board was unable to provide funds for training but would help towards the start-up cost of equipment.

To grant Friends of the Railway Path, £849.00 for a new map/leaflet.

To grant Preshute School, £500.00 of the £1462.50 requested for Jigsaw

	<p>PSHE learning material. Reason: To preserve a dwindling grant budget further into the year.</p>
54	<p><u>Community Area Transport Group</u></p> <p>An update was provided by Cllr Nick Fogg MBE on the CATG. Five projects had been prioritised;</p> <ul style="list-style-type: none"> • Bin space at Ogbourne St Andrew, where the works were now complete • Traffic calming, Ermin St, Baydon, where works were now complete. A draft safety audit had been received; none of the perceived problems raised by residents were being seen on the ground. • Road safety at Lockeridge, a new virtual pavement was in place and working well. • Design guides for West Kennett and Beckhampton, work was continuing in line with brief at Beckhampton but progress was slow. Work at West Kennet paused. The Parish Council confirmed community funding sources • No cycling at Figgins Lane; an engineer recommended bollards in the footpath out from River Park. The estimated cost was £500-700. Design work was now ongoing. <p><u>Resolved</u></p> <p>To note the minutes of the CATG meeting on 21 June 2018.</p> <p>To note the current total budget for the CATG - £19,613.</p>
55	<p><u>Any Other Questions</u></p> <p>There were none.</p>
56	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
57	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be held on Tuesday 4 September 2018 at the Assembly Room, Marlborough Town Hall, 5 High Street, Marlborough, SN8 1AA.</p>

Chairman's Announcements

Subject:	Council urges electronic answer to electoral roll inquiries
Web contact:	http://www.wiltshire.gov.uk/elections-register-to-vote

Between August and November 2018, we will be sending out around 220,000 Household Enquiry Form (HEF) one to every residential property in Wiltshire. This form is used to collect information to ensure anyone who is eligible to register at the property is actually registered.

It is a legal requirement to provide the information requested to ensure it is still current and accurate.

It is important that you respond to this form to avoid reminders being sent.

The quick and easy way to respond to your form

Using the security codes printed at the top of your Household Enquiry Form

- Online at: www.householdresponse.com/wiltshire
- Telephone: (Freephone) 0800 197 9871
- Text: NOCHANGE to 80212

If you add anyone to the form they will still need to register individually by going on **www.gov.uk/register-to-vote**. They will need to provide their date of birth and national insurance number to complete their registration.

If you are unable to use the automated options, you can complete and return the form in the envelope provided.

For more information on electoral registration and voting, visit <http://www.wiltshire.gov.uk/elections-register-to-vote>

Electoral Services
Wiltshire Council

Marlborough Area Board Police Report September 2018

1. East Community Policing Team

Sector Head: Insp. Chris Martin

Community Coordinator: PC 2620 GRIGOR

Marlborough PCSO's:



PCSO 6195 Lucy STONESTREET
MARLBOROUGH



PCSO 6035 Mark BRAITHWAITE
MARLBOROUGH



PCSO 7712 Emily SYKES

Target Patrols Marlborough and surrounding areas:

Burglaries

Unfortunately East CPT has seen a rise in burglaries over the past 8 weeks, due to this we have now ensured this is a priority for East CPT.

Alongside our increased patrols we are offering the following security advice to residents;

Wiltshire Police - 170 years of public service

To improve the security in and around your home we are asking residents to remember the following advice:

- Lock your doors and windows every time you leave the house, even if you're in the garden, and make sure you have approved locks or bolts on all doors and windows
- Never leave a spare key in a hiding place like in a plant pot or letterbox - a thief knows all the hiding places
- Keep all keys, purses and wallets out of sight and away from the letterbox
- Consider installing a burglar alarm, and only use a company that is registered or certified with the NSI or the SSIAB
- Do not open the door to anyone you don't know or are not expecting. Always check by using a spy-hole or look through a window
- Make sure that you have up to date contents insurance
- Register all serial numbers from electrical items, tools and garden equipment with Immobilise.com (the free national property register). Mark items without serial numbers with an artificial DNA property marker such as Smartwater or SelectaDNA
- Do not keep large amounts of cash at home - it is much safer in a bank or building society
- Trim back any plants and hedges at the front of your property to no higher than 1 metre to remove hiding places
- Always report any suspicious activity, note any vehicle registrations, descriptions of persons involved and direction of travel
- Use a timer to set lights to mimic your usual activity when you are not at home
- Take photographs of all jewellery including hallmarks and keep them safe. Also consider using an artificial DNA property marker on jewellery or other valuable items
- Make sure any bolts are low enough so they cannot be opened by reaching over the top of the gate.

Media

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Consultations

Your PCSO's or Police officers are available to speak with regularly during consultations.

All dates will be posted on our Marlborough Police Facebook Page so please keep an eye out.

Drugs

Marlborough CPT have dealt with 3x Drug offences during 01/07/18 – 22/08/18.

Domestic Abuse

Marlborough CPT have dealt with 21 domestic incidents in the Marlborough area during 01/07/18 – 22/08/18

A number of these incidents have resulted in criminal action being taken.

Missing Persons

Marlborough CPT have dealt with 9 reports of missing persons during 01/07/18 – 22/08/18

These missing persons can vary between children, young persons, adults and the elderly. Each individual case is graded appropriately to the circumstances.



Wiltshire Police
16 hrs

There have been 927 reports of missing children in the past six months in Wiltshire, a significant number of adults and children are reported missing more than once. Read the features so far from our #Missing #BeyondtheBeat week on our website: <https://goo.gl/U6jhCG>



Whats been happening in Marlborough



Marlborough Police

Published by James Robbins (?) · 17 August at 22:14 · 🌐

Marlborough Police on Patrol tonight in the high street. PCSO Mark Braithwaite and Sgt Robbins #Keepingwiltshiresafe





Two men arrested in connection with a fatal crash near Marlborough over the weekend have been released while our investigations continue.

A 27-year-old man, from Berkshire, arrested on suspicion of causing death by dangerous driving and driving while unfit through drugs, has been released on conditional bail.

A 26-year-old man, also from Berkshire, arrested on suspicion of assisting an offender, has been released under investigation.

The investigation into the cause of the crash, which happened shortly before 9pm on Saturday 18 August 2018, is continuing.

It happened on the B4192 near Toll Cottage, Preston, near Ramsbury.

It involved a silver Ford Galaxy which left the road and rolled several times before coming to rest on the nearside verge.

A passenger, a 41-year-old man from the Thatcham area, was sadly pronounced dead at the scene.

Anyone with information is asked to contact Wiltshire Police on 101, quoting log 360 of 18 August 2018. Alternatively you can call Crimestoppers anonymously on 0800 555111.



Patrols have been carried out in Cooper meadow and the Priory Gardens tonight, there was a small amount of litter left in the Priory Gardens. This has to stop as its unsightly and not fair on the those who have to clean it up. There are bins provided so there is no excuse.



Update re Rural Crime Partnership



Wiltshire Rural Crime Team

24 July at 12:58 · 🌐

The NFU has partnered with the charity Crimestoppers to launch the Rural Crime Reporting Line, a service through which you can anonymously give information about four rural crimes.

Rural crime is on the rise and it is a serious issue for farmers, businesses and those who live in the countryside. Whether it is fly-tipping, hare coursing, livestock theft or machinery theft, rural crime has a devastating effect on farms and other rural businesses.

Those responsible for this blight on our countryside are suspected of having links to organised crime. It is vital we bring them to justice.

That's where you can help.

You can either call the dedicated Rural Crime Reporting Line on 0800 783 0137 or visit www.ruralcrimereportingline.uk to give information anonymously about one of these four crimes:

- Large-scale, industrial fly-tipping
- Hare coursing
- Livestock theft
- Machinery theft

The service was unveiled to MPs at a launch event in Westminster, where they were urged to encourage constituents to use the service and give information about these crimes in their area.



Dangerous and Persistent offenders

Work is continuing with our SWITCH nominals, (those who are identified as persistent and prolific offenders), including intelligence gathering and relevant actions following dissemination. We currently have two nominals within the East Policing Area classified as such and we work closely with our SWITCH team members and partner agencies to manage these offenders.

Chris Martin

Sector Inspector,
Wiltshire East CPT

Area Board Update

July 2018

New Provider

Following a recent tender process, a new provider has been awarded the Healthwatch Wiltshire contract. Help and Care, a charity based in Bournemouth, works across south central England and support 8 local healthwatch contracts.

The new contract began on the 1st June and two of the staff team transferred over to Help and Care. We are now in the process of locating a new local office, setting up governance and writing the workplan based on what local people have told us.

New report!

Our Impact Report for 2017/18 has just been published. This highlights some of the work carried out over the last year by our previous provider, Evolving Communities and sets out our priorities for 2018/19. These are:

1. Mental health, including dementia - engaging with people with mental health issues to find out what issues they face.
2. Children and Young People - engaging children and young people to ensure their views are listened to and heard
3. Social Care - engaging with patients, their carers and staff to find out their experiences of receiving and delivering care and to monitor the impact of changes to Wiltshire Council's Charging policy
4. Primary Care - ensuring that local people are involved with and informed on plans for the development of primary care services.



The full report can be viewed here: <https://www.healthwatchwiltshire.co.uk/reports.html>

We are recruiting!

Are you passionate about making a difference, through good writing and social media campaigning?

Then join our small team as Healthwatch Officer-Communications lead.

Full details and application pack can be found here:

<https://www.helpandcare.org.uk/work-with-us/vacancies/>



01225 434218



info@healthwatchwiltshire.co.uk



healthwatchwiltshire.co.uk

August 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

OTC - easy as 1 2 3

- 1 Advice** - think 'pharmacy first'

Your local pharmacist is an expert in medicine. They can advise you about common ailments and provide over the counter medicines
- 2 Accessible**- the high street can help

You can buy a variety of affordable over the counter medicines from pharmacists, local shops and the high street
- 3 As good as prescribed!**

Many over the counter medicines are the same as those your GP can prescribe

Change to prescribing of over the counter medicines

Wiltshire Clinical Commissioning Group (CCG) is following new guidance set out by NHS England in March 2018, meaning that for 35 minor, short-term conditions, medicines that are available over the counter will no longer routinely be prescribed.

The guidance has been published following a period of national public consultation and recommends that over the counter medicines associated with minor, short-term conditions which get better by themselves, or can be self-treated by the patient, should no longer be available on NHS prescription.

Medicines under the guidance include treatments for coughs, colds, dandruff, mild cystitis, nappy rash, warts and verrucae, ear wax, head lice and mild dry skin. A full list of conditions is available www.wiltshireccg@nhs.uk/over-the-counter

This means that some patients who contact their GP Practice to make an appointment regarding any of the 35 conditions may be advised by the receptionist to seek advice from a pharmacist instead. There are certain scenarios where certain patients should continue to have their treatments prescribed.

To find out more visit www.wiltshireccg@nhs.uk/over-the-counter

'Stub it out' Six months to go!

From 1 January 2019 staff, patients and visitors (including contractors and suppliers) will no longer be able to smoke anywhere on NHS sites, including the grounds and gardens or in vehicles and car parks.

STUB IT OUT



All NHS providers across Bath and North East Somerset, Swindon and Wiltshire are committed to no tobacco use on site and many have already started to provide support to staff and patients to either stop smoking or manage their nicotine dependency while at work or during their stay in hospital.

Read the full news article at <http://www.wiltshireccg.nhs.uk/news-2/stub-it-out-six-months-to-go>

News archive

Read more news from Wiltshire CCG in our [news archive](#).

Have your say

[Back to top](#)

Families and Children's Transformation Programme Survey

The Families and Children's Transformation Programme (FACT) is a programme of work being undertaken by a wide range of organisations looking to make lives better for children, young people and families.

The organisations involved range from the council, police, NHS and schools to family support services, early years' providers such as children's centres, child minders and nurseries and also includes a wide variety of community and voluntary sector partners.

The intention of the programme is to align working priorities and practices as much as possible, to make it easier for people to access consistent information, advice and support from services at a time when they need them. The programme can only do that by working with children, young people and families to find out what is most important to them.

In order to reach as many families as possible, an online survey has been created to gather views on some of the key stages of childhood and parenting. The survey can be answered by parents/carers or by children and young people looking at the questions relevant to them.

[Access the survey here to share your views](#). The survey closes on 7 September 2018.

Please have your say and if you have any further feedback contact FACT@wiltshire.gov.uk.

Campaign

[Back to top](#)

If you notice blood in your pee, even if it's 'just the once', tell your doctor.



We're supporting Public Health England's Be Clear on Cancer campaign. For more information and downloadable resources visit <http://www.wiltshireccg.nhs.uk/our-campaigns/blood-in-pee-2>

Follow us

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Report to Marlborough Area Board
Date of meeting 4th September 2018
Title of report Health and Wellbeing funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Project title	Amount requested
Alzheimer's Support	Mildenhall Memory Group	£3,350.18

1. Background

Area Boards have a delegated revenue budget for 2018/19 of £6,700 to support projects to improve health and wellbeing in the community area. This funding is focussed at, but not limited to, supporting the health and wellbeing of older people and vulnerable people within our community.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications will improve health and wellbeing in the area and should consider the views of their local Health and Wellbeing Group.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Applicants have equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Applicant	Project Proposal	Requested
Alzheimer's Support	Mildenhall Memory Group	£3,350.18
Project description <p>The Mildenhall community group for people with dementia and their family carers has been set up to bring music and movement sessions to the Marlborough area. The group takes place in the Village Hall and is free and accessible. Attending groups alongside their family carers, participants experience a boost in confidence, mood and self-esteem. This group has already been shown to have given improvements to the health & wellbeing of members.</p> <p>Alzheimer's Support offers access to dementia specific services within five miles of every Wiltshire resident and Mildenhall is geographically ideal to cater for Marlborough and East Wiltshire. The closest group currently is their music group in Lockeridge. Alzheimer's Support also offer a monthly carers' only group in Marlborough. This group in Mildenhall fills a gap both with its location, the inclusive target group and with the activities on offer.</p> <p>As well as an opportunity for people living with dementia to socialise with others and giving their carers a time to talk speak with Alzheimer's Support's advisers, the group offers Movement for the Mind and Music for the Mind sessions on alternate weeks. These are recognised as useful therapy for people with this condition. Music for the Mind builds on the fact that music appears to 'unlock' parts of the brain and people often retain song words and melodies longer than other memories. The sessions are carefully structured to be both stimulating and fun.</p> <p>The group at Mildenhall was established in January 2018 with help from funding from Marlborough Area Board. It takes place weekly throughout the year and is regarded as a success by Alzheimer's Support. They are now seeking additional funding to help continue the group through to the end of the financial year 2018/19 after the end of the pilot. Under Health & Wellbeing criteria, area boards are able to provide funding towards continuing running costs for groups that are felt to provide a useful and worthwhile service to the local community.</p> <p>The project is welcomed and supported by Marlborough's Dementia Action Alliance</p>		
Recommendation: <p>That the application meets the grant criteria and is approved for the amount of £3,350.18</p>		

No unpublished documents have been relied upon in the preparation of this report

Report Author Andrew Jack
Community Engagement Manager, Marlborough
01225 713109
andrew.jack@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Nicky Thomas
Organisation	Alzheimer's Support
Address	Park House 1 Park Road Trowbridge BA14 8AQ
Phone number	01225 776481
Email address	nickyt@alzheimerswiltshire.org.uk

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	X
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Mildenhall Memory Cafe

6. Project summary: (100 words maximum)

Engaging people affected by dementia in activities such as singing and exercise helps promote health and wellbeing and reduce social solation and loneliness. Our Mildenhall Memory Café opened its doors in January and is now up and running with regular attendees enjoying the free movement and music classes that we offer.

The group takes place in the Village Hall and is free and accessible and we are seeking funding to support the running costs over the next six months (approx. 24 sessions).

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

It is estimated that by 2020, 8,500 people in Wiltshire will be living with dementia. Faced with this growing need, it is essential that there is continued investment in infrastructure, particularly in more rural and isolated parts of the county, and it Alzheimer’s Support’s strategic aim to provide access to dementia-support within five miles of peoples’ homes.

Community groups such as the Mildenhall Memory Café are vital to delivering this goal – it is quite simply a lifeline for people affected by dementia, putting accessible, specialist support and care into the heart of the local community and enabling them to maintain their independence and continue to live in familiar environments with the people they know and love.

The Memory Café also helps make dementia visible; providing specialist advice and information for people concerned about dementia and helping create resilient communities that understand the disease and are able to support neighbours and friends.

How many people do you expect to benefit from your project?

The Memory Café meets weekly at Mildenhall Village Hall. It's concept and format are tried and tested and are very simple: a regular social gathering with activities, tea and biscuits...but the impact is huge:

1. Engaging people with dementia, and their carers, in sports or other activities that improve health and wellbeing, is a priority for Alzheimer's Support and the Memory Café offers a *Movement for the Mind* exercise class and *Music for the Mind* singing group (which meet on alternate weeks).

Regular, gentle exercise enhances the wellbeing of people with dementia, stimulating the brain and supporting mobility and co-ordination. Singing and music are proven to stimulate brain function, unlocking parts of the brain when other memories are lost. For carers, the activities relieve stress and anxiety and also create an opportunity for them to reconnect with a loved one for whom they now care.

2. The Memory Café also provides regular social interaction. A key issue for people affected by dementia is loneliness; friends and acquaintances often fall away following a diagnosis and the changes that the disease can bring severely impact confidence. People with dementia and their carers can quickly become isolated, particularly in rural areas. Lasting friendships are made at the Memory Café, with people sharing knowledge and experience and offering mutual support.
3. Alzheimer's Support works to create resilience for the person with dementia, and their family carers, as their life changes. The café is a doorway to accessing specialist support, advice and additional services, from home support, day clubs, counselling and training for carers, to accessing benefits that may be available.

The Mildenhall Memory Café was established in response to an identified gap in the provision of dementia-specific services in East Wiltshire. Although we offer a well-established art club in Pewsey and a *Music for the Mind* group in Lockeridge (with 25 to 30 regular attendees) we recognised that there was scope to offer more activities within the area and Mildenhall was identified as a good geographical location for the Memory Café.

The Memory Café has been running for six months and currently has 10 regular attendees (that is people with dementia and their carers), with numbers gradually increasing and capacity for up to 30 people.

How will you encourage volunteering and community involvement?

Alzheimer's Support has a comprehensive volunteering programme and our community groups attract significant volunteer support, partly due to the enjoyable activities but also because of the caring and supportive environment our groups offer.

Mildenhall is no exception; the Memory Café is co-ordinated by one of our dementia-specialist support staff with 1 – 2 trained volunteers helping each week.

Our volunteers come from all walks of life, but we see a higher number of older people taking up this opportunity; they have often had experience of dementia and cared for a loved one and therefore have a deep understanding of the disease, bringing valuable knowledge to the groups, some are experiencing loneliness and enjoy the regular social interaction and we also have volunteers who want to learn new skills and engage in a meaningful and worthwhile activity within their own community.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Accessibility is a key feature of our Community Groups because they are vital for reaching out to people affected by dementia and enabling them to access the specialist support and services they require and this can be demonstrated in a number of ways:

- The Mildenhall Memory Café is offered free of charge so that there are no cost-barriers to people joining;
- A diagnosis of dementia is not a prerequisite for people to come along to the Memory Café and for many it is the first step on their journey with dementia, with the informal, social setting creating a space where people feel comfortable to ask questions and seek further support;
- Dementia impacts mobility and co-ordination and the setting and activities are designed to accommodate these needs and provide therapeutic support in terms of gentle physical exercise;
- The Memory Café is in the heart of the community, and the local knowledge and support that it brings enables us to identify and engage people with dementia who may be socially isolated and coping with minimal support;
- Our pool of volunteer drivers also enables us to overcome transport issues.

How will you work with other community partners?

First and foremost, we work with community partners to promote our services, enabling us to reach people who are affected by dementia and may need our specialist support. We have a close working relationship with health-providers and referring agencies and our Dementia Advisers are based within GP surgeries so that we are on the ground and visible within villages and neighbourhoods. Our community groups are promoted through these avenues and are often the first step for people who are newly-diagnosed with dementia, seeking further support.

Our community groups are also well received by local communities and we receive a tremendous amount of support through volunteering and fundraising. We are also supported by organisations such as Fareshare (an organisation combating food waste) and local supermarkets that provide us with refreshments for our day clubs and community groups.

Our community groups also raise our profile locally, enabling us to raise awareness of dementia, remove the stigma associated with the disease and help build capacity within local communities to support an ageing population. For example, we work with local organisations, churches, schools and businesses to run Dementia Friends training.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

As a provider of registered services, we are subject to CQC inspections. In 2017 we were once again graded as GOOD. The responsibility for the health, safety and welfare of our service users lies with the Chief Executive but is observed by all staff and volunteers.

Part of this commitment means that all colleagues are trained to Care Certificate standard. Safeguarding and a profound understanding of person centred care is at the heart of our training and indeed our organisational ethos.

Our training and work practices are underpinned by robust safeguarding policies, informed by national standards and disseminated to all staff via our intranet. All staff, volunteers and consultants are DBS checked.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The Community Activities Coordinator maintains weekly spreadsheets for all groups delivered in a number of locations. This activity is reviewed by the senior management team at six-weekly meetings and in turn by the Board of Trustees and the Finance Sub-committee at their quarterly meetings. Our target is to reach 10 people with dementia often accompanied by their family carer for each group. We regularly exceed this target. In addition we undertake yearly participant surveys where we gather qualitative feedback from carers and people with dementia about their experience and invite suggestions and comments to inform the improvement of our offer. Success for us means a full group delivering a positive experience to attendees week after week and a person centred service tailored to their needs.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our income streams are very diverse and we vigorously fundraise in all areas. Our experience shows that once a group is established and has made connections with the local community we enjoy a lot of support and goodwill - which also translates into financial support and/or sponsorship. Communities recognise the value the activity brings and the benefit it has to participants. So prime-pumping the project with a grant will see it created and the wider

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ 1,162,504

Total Expenditure:

1,213,613

Surplus/Deficit for the year:

£ 51,106

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 259,380

Why can't you fund this project from your reserves

Our free reserves have only now reached the recommended level at which it could sustain our operations for a 3 month period

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £ 4515.38

Total required from Area Board £ 3350.18

Expenditure **£** **Income** **£** **Tick if income confirmed**

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned Income [help](#))
(Planned project costs [help](#))

Music Instrutor (12 ses:	540			<input type="checkbox"/>
Exercise instrutor (12 s	540			<input type="checkbox"/>
Memory Cafe Co-ordin	697.68			<input type="checkbox"/>
Staff travel (@ £5.75/d	138			<input type="checkbox"/>
Volunteer hours (@ £1	960	Volunteer hours	960	<input checked="" type="checkbox"/>
Venue hire (@ £15/ses	360			<input type="checkbox"/>
Refreshments (57p /he	205.20	Food donations from F	205.20	<input checked="" type="checkbox"/>
Admin costs (payroll/HF	798.50			<input type="checkbox"/>
Volunteer travel (based	276			<input type="checkbox"/>
				<input type="checkbox"/>
Total	4515.38	Total	1165.20	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Wiltshire Walking Project

Aim:

The project's aim is to help people to become more active by making walking more accessible, fun, and interesting. This report provides an update on the project and a request for funding from Marlborough Area Board

Executive Summary:

The Community Engagement Manager, along with the Wiltshire History Centre, Public Health Wiltshire, local walking groups and the Open University, is to work in partnership with Ramblers GB to develop a mobile device application that will be launched in Wiltshire through the support of its Area Boards. The application will be available to download on smartphones and it will contain local interactive quality walks in the area.

Alongside this, an application has been submitted to the Heritage Lottery Fund to support the costs of the project and enhance it through the creation and capture of local heritage and history walks.

Benefits:

This project directly addresses both Wiltshire Council's and the Marlborough area's local priorities including:

- Combating loneliness and isolation
- Encouraging healthy lifestyles
- Tackling obesity
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills

Proposal:

- *Development of a digital app for mobile devices.* – Final discussions are taking place with Ramblers GB and it is expected that an agreement will be signed shortly (terms of agreement have been established) to jointly develop a digital app. This will initially be launched and delivered in Wiltshire with the learning and experience being used to provide a template that can be rolled out across the country.

Ramblers GB are seeking to modernise the way they work and have identified funding to develop and maintain a walking app that will include interactive elements such as pictures, text, local waymarks and links to local walking groups.

By partnering with Wiltshire Council's communities team, they can address their need to attract new members through promoting the launch of the app via our community groups and networks.

In return, Wiltshire Council through its Area Boards will receive a digital walking app which it has influenced in its development without the need to pay for it or maintain it. A member of the Communities team will work closely with the Ramblers throughout the development stage to ensure that features such as health metrics are included.

This intention is that the application will:

- ✓ Be free to download and use, even if you are not a member of Ramblers GB
 - ✓ Include the ability to add way marks, pictures and other interesting features
 - ✓ Allow walks to be rated and graded
 - ✓ Link with existing Wiltshire initiatives such as Get Wiltshire Walking.
 - ✓ Be maintained by the Ramblers Association
- *Heritage Lottery Fund (HLF)* – The communities team in partnership with the Wiltshire History Centre are in the process of applying for HLF funding to enable local community groups and parishes to produce local heritage walks which can be uploaded to the app.

It is anticipated that communities who wish to be involved will be supported to run local history projects, collecting stories, memories, photographs and historical artefacts. A toolkit will be created to assist groups taking part. The Wiltshire and Swindon History centre will support this element of the project, using its resources and records. The archives can then be digitised as walks in the App. This will provide a permanent, living legacy for each project. Pilots are in the process of being identified across a range of heritage themes including literature, architecture, landscape, social history and industrial heritage

- *Promote the project* – The project will have national, county wide and local promotion. Your Community Engagement Manager working with local stakeholders and the wider community will run workshops and events, promote the walks and the application, establish links with surgeries, health and wellbeing groups as well as other organisations that can support the project. The outcome that we are looking for is an increase in people regularly walking especially amongst those who are currently inactive.
- *Academic Sponsor* – The Open University will act as academic sponsor for this project, bringing extensive knowledge and learning about the development of digital health solutions. They will also assist with the development of the app and the involvement of users that is planned before launch

Funding:

- *Creation of the digital app* - The funding, including ongoing support and maintenance will be provided by Ramblers GB. A small one-off contribution may be made by the Communities team to ensure that any desired additional features are included.

- *Heritage and history Walks* - The funding for this part of the project will come from the HLF application. If the HLF bid is unsuccessful the main project can still take place but will need to be scaled down and will not include this element
- *Getting People Walking* - Local events, promotion of the app and encouraging walking will mainly be funded by the money provided by the Area Boards. A contribution will also go towards paying for the Open University element.

The total funding for the project across Wiltshire including the heritage Lottery fund is estimated at over £50k with a similar amount to be provided by Ramblers GB to develop and maintain the digital app. This means that approximately £4 is being invested into Wiltshire for every £1 contributed by Wiltshire's Area Boards

Broad Time scales:

A detailed timeframe is being produced that fits with Ramblers GB, Wiltshire Council and the HLF. The project will run from now until the end of summer 2019 with the second year of the HLF funding providing local history projects and walks for an additional year. Below are broad timescales that fit with all parties involved

Task Name	Start Date	End Date	Duration days
Finalise agreement with Ramblers Association	25/06/2018	30/07/2018	35
Submit and apply for HLF funding	01/07/2018	01/10/2018	92
Development of Digital Application	01/11/2018	28/02/2019	119
Development of community toolkit	01/10/2018	28/02/2108	150
Gathering and testing of new walks	01/10/2018	31/03/2019	121
Creation of pilot heritage projects	27/07/2018	06/08/2018	10
Launch of App	01/04/2019	30/04/2019	29
Promotion and local events	01/04/2019	30/09/2019	182
Creation of additional heritage walks	30/09/2019	31/03/2020	183

Recommendation:

That Marlborough Area Board

- I. Supports the Wiltshire Walks proposal and awards £1,000 towards the costs of the local element of the project.

